



School District 53 E-Learning Plan

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Introduction

District officials have maintained communication with officials from the DuPage Regional Office of Education and have shared all local eLearning materials for review and have requested a timely review pending the outcome of the proposed Board Resolution to adopt the eLearning program as recommended. A representative from the DuPage Regional Office of Education has acknowledged the request. It is expected that the regional office of education for the school district will be required to verify that local proposals for e-learning programs have met the requirements specified and that such proposals contain provisions designed to reasonably and practicably accomplish these specifications. The local eLearning plan developed in Butler School District 53 provides for such specifications (italicized print below) as follows:

- *to ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day;*
- *to ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program;*
- *to ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology;*
- *to ensure appropriate learning opportunities for students with special needs;*
- *to monitor and verify each student's electronic participation;*
- *to address the extent to which student participation is within the student's control as to the time, pace, and means of learning;*
- *to provide effective notice to students and their parents or guardians of the use of particular days for e-learning;*
- *to provide staff and students with adequate training for e-learning days' participation;*
- *to ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day;*
- *to review and revise the program as implemented to address difficulties confronted;*
- *to ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day.*
- *the school board's approval of a district's initial e-learning program and renewal of the e-learning program shall be for a term of 3 years. The program can be automatically renewed after three years with Board approval of majority plus one. The State Board of Education may adopt rules consistent with the provision of this Section.*



Teacher Expectations

1. Daily Lesson Plan utilizing the template to be posted on both Google Classroom/Seesaw and in [District E-Learning Drive Folder](#) by 8:30 A.M. each day students are not physically present on campus. Plans should reflect the same number of contact minutes in a school day.
2. Teacher plan time will be from 8:30 A.M.-9:30 A.M. each day. Teacher will be responsible for bringing home their device and chargers. Teachers will be responsible for scanning and uploading materials.
3. Day 1 Lesson Plan will need to be shared with administration for approval.
4. Lessons should reflect a continuum of learning utilizing Butler 53 curriculum.
5. Teachers should be mindful of creating a balance of screen time and non-device activities for students.
6. Teachers should be available for students via e-mail or google classroom from 9:30 A.M. -12:00 P.M. and 12:45 P.M.-2:45 P.M. Assessment/review of student work time for teachers will take place from 2:45 P.M. - 3:15 P.M.
7. Teachers should be prepared to plan for multiple weeks of lesson plans in this format. Teachers should take home each night materials they would need to accomplish instruction in this format.
8. Teachers should prepare students while they are still physically present on campus each night to be able to learn in a remote/distance learning environment.
9. Maintain regular communication with administration and parents.
10. Special education teachers are responsible for following the teacher/student schedule listed in the plan. Co-Teachers need to complete and submit lesson plans. Teachers serving in a resource room will need to submit lesson plans. Please plan accordingly for students by creating lessons that target individual goals. Please incorporate supports so students can be successful when completing assignments independently. Please document your instructional minutes for each student within your teaching lesson plan.

Student Expectations

1. Check Google Classroom/Seesaw by 8:30 A.M. each day for lesson.
2. Students need to be working on their assigned work each day from 9:30-3:15 with a suggested 45 minute lunch from 12:00-12:45 P.M. Students may work outside of this time, being mindful of assignment due dates. Please note teachers will be available to communicate with students from 9:30-2:45 (not including lunch).
3. Students must complete all of their scheduled classes and activities each day. Unless stated by a teacher, assignments need to be submitted based on the teacher's assigned due date. Assigned due dates will vary for each class.
4. Students are responsible for communicating with their teachers using Google Classroom or their Butler 53 email.



Support Staff Expectations

1. Report each working day by 8:30am.
2. Support teachers with student work review.
3. Support teachers with communication to parents and students.
4. Support teachers and students with resources and virtual instruction groups.
5. Take a 30 minute duty free lunch.
6. Document end of day at 3:15pm with administration.

Communication Plan

1. Faculty Meeting with teachers on March 12, 2020.
2. Plan presented to Superintendent of School on March 12, 2020 for approval.
3. Plan presented to the Board of Education for approval on March 16, 2020.
4. Plan communicated to parents from building administration on March 17, 2020.

Checklist of Items for Teachers to Take Home

- Laptop and charger
- iPad and charger
- Curriculum or resources (access to two week's worth of materials)

Content Minutes

Brook Forest

Math - 1 hour/day
 Reading - 1 hour/day
 Writing - 30 minutes/day
 Social Studies - 30 minutes/day

3-5 Science - 3 hours/week
 K-2 Science - 1.5 hours/week

PE 30 minutes per day for all grade levels
 Art 60 minutes per week per grade level
 Music 60 minutes per week per grade level
 STEAM 40 minutes per week per grade level
 LMC 30 minutes per week per grade level
 Guidance 30 minutes per week per grade level
 Resource/Special Education per case load minutes

Butler Junior High

ELA Reading/Writing 84 minutes/day
 Math 42 minutes/day
 Science 42 minutes/day
 Social Studies 42 minutes/day
 Spanish/Learning Lab 42 minutes/day
 Art, Music, STEM 42 minutes/day
 Physical Education 42 minutes
 9th Period 30 minutes/day



Lesson Plan Template for E-Learning Days

| Lesson Plan | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------|
| Date: | Subject/Grade: | Approximate Time Commitment: |
| Learning Outcome(s): | Materials: | |
| Lesson (Include step-by-step student directions for task/activity completion. Be sure to include due dates and student work submission procedures): <ul style="list-style-type: none">•••••• | | |
| Text Resources/Digital Resources: <ul style="list-style-type: none">••• | | |
| Helpful hints: <ul style="list-style-type: none">••••• | | |
| Lesson Extensions: | | |



Lesson Plan Example

| Lesson Plan | | |
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| Date: <i>Friday, March 13, 2020</i> | Subject/Grade: <i>Mathematics 6th</i> | Approximate Time Commitment: <i>45-60 minutes</i> |
| Learning Outcomes: <i>Students will learn the area of a right triangle and justify that it is half of a rectangle</i> | Materials: <i>Glue, index card, scissors</i> | |
| Lesson: <ul style="list-style-type: none">● <i>Attach glue to ISN on page 205.</i><ul style="list-style-type: none">-<i>What is a right triangle?</i>-<i>What is area?</i>-<i>How is a right triangle similar to a rectangle?</i>● <i>Take an index card and determine the measurements (could be 3" x 5")</i><ul style="list-style-type: none">-<i>What is the area of that rectangle - use formula</i>● <i>Cut the index card on the diagonal</i><ul style="list-style-type: none">-<i>What shapes do you now have?</i>-<i>Are the two shapes equivalent/equal?</i>● <i>What would be the area of one of those shapes?</i><ul style="list-style-type: none">-<i>How did you find the area?</i>-<i>How is the area of this shape related to the area of the original rectangle?</i>● <i>Formula for the Area of a Right Triangle</i><ul style="list-style-type: none">-<i>Area = $\frac{\text{base} * \text{height}}{2}$ or $\frac{1}{2} bh$</i>-<i>Try problems on the ISN glue in</i>-<i>Packet for March 13th</i>● <i>Available on Google Classroom</i><ul style="list-style-type: none">-<i>You can print the blank homework out OR you can simply write your answers on a piece of paper</i>-<i>Check answers on Google Classroom</i> | | |
| Online sites/sources that may be used: <i>IXL - grade 6 - math FF7 and FF8</i> | | |
| Helpful hints: | | |
| Lesson Extensions: <i>Where in the world around us do you see right triangles? (think architecture)</i> | | |



Digital Resources Options (Not Exhaustive)*

| Kindergarten | 1 st Grade | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ❖ Google Classroom ❖ IXL(Math, Grammar) ❖ BookFlix ❖ TrueFlix ❖ Pebble Go ❖ GoMath (for selected students) ❖ Freckle ❖ RAZ Kids ❖ Seesaw ❖ ESGI ❖ Wet Dry Try ❖ Reflex Math | <ul style="list-style-type: none"> ❖ Google Classroom ❖ IXL(Math, Grammar) ❖ BookFlix ❖ TrueFlix ❖ Pebble Go ❖ GoMath (for selected students) ❖ RAZ Kids ❖ Seesaw ❖ Handwriting ❖ XtraMath ❖ Reflex Math | |
| <i>Teacher Resource: Learning A to Z</i> | <i>Teacher Resource: Learning A to Z</i> | |
| 2 nd Grade | 3 rd Grade | |
| <ul style="list-style-type: none"> ❖ Google(Classroom, Email, G Suite) ❖ IXL(Math, Grammar, Science) ❖ BookFlix ❖ TrueFlix ❖ Pebble Go ❖ GoMath (for selected students) ❖ RAZ Kids ❖ Seesaw ❖ Buncee ❖ Scratch Jr ❖ Khan Academy ❖ Pearson(SS, Math) ❖ Freckle ❖ Reflex Math | <ul style="list-style-type: none"> ❖ Google(Classroom, Email, G Suite) ❖ IXL(Math, Grammar, Science) ❖ BookFlix ❖ TrueFlix ❖ Pebble Go ❖ GoMath (for selected students) ❖ Seesaw ❖ ScholasticGo ❖ Pearson Text book (SS & Science) ❖ Newsela ❖ Hapara ❖ Readworks ❖ Keyboarding ❖ Reflex Math | |
| <i>Teacher Resource: Learning A to Z</i> | <i>Teacher Resources: Planbook.com, Screencastify, Padlet</i> | |
| 4 th Grade | 5 th Grade | STEM |
| <ul style="list-style-type: none"> ❖ Google(Classroom, Email, G Suite) ❖ IXL(Math, Grammar, Science, SS) ❖ BookFlix ❖ TrueFlix ❖ ScholasticG0 ❖ Pearson Text book (SS & Science) ❖ Parent and student Powerschool Portal ❖ GoMath (for selected students) ❖ Newsela ❖ Hapara ❖ Reflex Math | <ul style="list-style-type: none"> ❖ Google(Classroom, Email, G Suite) ❖ IXL(Math, Grammar, Science, SS) ❖ Scholastic Go ❖ BookFlix ❖ TrueFlix ❖ Pearson Text book ❖ Parent and Student Powerschool Portal ❖ GoMath(for selected students) ❖ NoRedInk ❖ WordlyWise ❖ Newsela ❖ Hapara ❖ Math Facts in a Flash(targeted) ❖ Reflex Math ❖ Fitness Gram | <ul style="list-style-type: none"> ❖ SeeSaw ❖ Google Classroom |
| <i>Teacher Resources: Padlet, Photoshop, ThingLink, WordsTheirWay, National Geographic Explorer, Screencastify, Padlet</i> | <i>Teacher Resources: Screencastify, Padlet</i> | ALP |
| | | <ul style="list-style-type: none"> ❖ Khan Academy <i>Teacher Resource: Eureka</i> |
| | | MTSS Resources |
| | | <ul style="list-style-type: none"> ❖ Co-Writer ❖ ReadingPlus ❖ LearningAlly ❖ LexiaCore ❖ ABCTeach ❖ Reading A-Z(& ELL) ❖ EverydaySpeech ❖ SLP Toolkit ❖ DreamBox |
| 6 th – 8 th Grade | | |
| <ul style="list-style-type: none"> ❖ Google(Classroom, Email, G Suite) ❖ IXL(Math, Grammar) ❖ ELA <ul style="list-style-type: none"> ○ NoRedInk ○ WordlyWise ○ FlipGrid ❖ Student Powerschool Portal ❖ Carone Fitness ❖ EBSCO ❖ Newsela | <ul style="list-style-type: none"> ❖ Achieve3000 ❖ FuelEd ❖ Music <ul style="list-style-type: none"> ○ SmartMusic ○ CHARMS ○ Soundtrap ❖ Spanish <ul style="list-style-type: none"> ○ Kahoot, Gimtrick, Quia ○ Quizlet, Padlet ○ FlipGrid | <i>Teacher Resources: Second Step, Conjuguemos, Senior Wooly, Kuta, Geometer's Sketchpad, FitnessGram, BrainPop, Screencastify</i> |

*Most updated comprehensive list will be available on our website