



COVID-19 MONITORING PROGRAM

Weekly Report 14



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Purpose

Each week, a monitor is on-site at two Butler School District 53 schools, Brook Forest Elementary and Butler Junior High School. The purpose of the monitoring visits is to observe compliance with the most current COVID-19 pandemic guidance. Weekly, observations will be recorded in this report and supplemented with survey responses provided by parents and staff. The monitor works with the administration to identify varying times to visit the school each week to ensure monitoring encapsulates observations from different school day components.

The monitoring program aims to keep students and staff safe in the modified school environment and protect the broader community. The report provides the administration with the ability to make informed decisions and amend actions to maintain a safe learning environment.

Week of December 4, 2020 Summary

Report Date	12/4/2020
Observer	Keith Ponce
Schools Observed	Brook Forest Elementary – 12/2/2020 Butler Junior High School – 12/2/2020

For the fourteenth week of the monitoring program, the monitor focused on transition time, e-learning, cleaning supplies, and general cleanliness. The monitor additionally followed up with the administration and the school nurses to discuss this week's observations and follow-up on previous discussions. The monitor discussed the COVID-19 on-site testing with the nurses. The school nurses reported testing had begun and that they had worked out a system for testing staff. Additionally, the nurses reported that they may begin testing first responders in the community and had worked out a system so that exposure to staff and students would be minimal.

In both schools, physical distancing was broken during transition times. In the Junior High School, physical distancing was broken during the classroom transition times. Physical distancing for transition times was first broken in the classroom and in hallway rotations. At the Elementary school, physical distancing was broken while students were outside, entering the building, and in the classrooms.

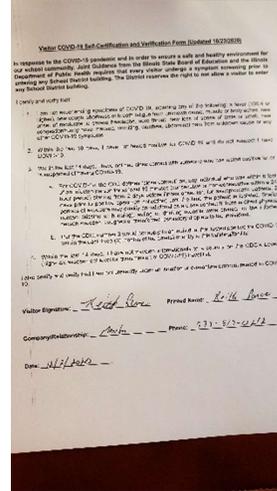
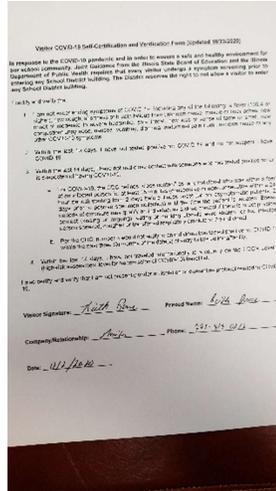
Cleaning supplies were observed in classrooms, lunch rooms, and in the gyms. All areas had adequate levels of cleaning supplies and none appeared to be low.

The general cleanliness of both schools was adequate, there was no debris found in either of the school hallways or classrooms with exception of the restrooms. There was one bathroom at the Junior High that had paper-towels thrown by the door. The monitor observed students throwing the hand towels on the floor after they opened the door.

COVID-19 Self-Certification and Verification Form

Brook Forest Elementary & Butler Junior High School

Both schools requested the monitor sign the "Visitor COVID-19 Self-Certification and Verification Form" as well as a visitor log form. The schools continue to provide the form to all visitors.



Nurse and COVID-19 Updates

Brook Forest Elementary & Butler Junior High School

The monitor spoke to the nurses at both school and discussed the on-site COVID-19 testing. The nurses stated that they had begun testing and that they had a solid process down for testing staff. The nurse at the Elementary School noted that they might begin testing first responders in the district. The nurse highlighted that they had worked out a process to limit exposing staff and students to first responders that come to the school for testing.

Room Transition

Brook Forest Elementary and Butler Junior High School

The monitor observed transition times at both schools and at both schools, students broke physical distancing. At the Elementary School, students broke physical distancing while outside, entering the building, in the hallways, and when returning to classrooms. At the Junior High, students were observed breaking physical distancing while exiting classrooms, in the hallways, and entering classrooms.

At neither school, during the observation period, were any students told to distance during the transition times. The students and staff remained properly masked when physical distancing was broken.

Cleaning Supplies

Brook Forest Elementary and Butler Junior High School

During the observation time, the monitor inspected cleaning supplies in the lunch area, classrooms, and gyms. The monitor also noted additional cleaning supplies were found in the hallways in an organized manner. All supplies inspected were adequately filled. This is an improvement from the previous observation.

General Cleanliness

Brook Forest Elementary and Butler Junior High School

The hallways were clear and debris was not observed in any of the classrooms or hallways. Janitorial staff were observed at both schools cleaning hard surfaces throughout the facilities, which included



wiping down lockers, door handles, and other contact surfaces. All damaged traffic flow signs had been replaced, and there were no new damaged signs observed.

Restroom

Brook Forest Elementary

One (1) of the three (3) restrooms appeared clean, all had running water and functional soap and hand sanitizer dispensers. Two restrooms had garbage on the floor.

All water fountains were disabled, except for water bottle fill stations.

Butler Junior High School

Two (2) of the three (3) restrooms appeared clean, all restrooms observed had running water, soap, and a way for students to dry their hands.

All water fountains were disabled, except for the water bottle fill stations. The fountain locks were all secure rendering the fountain heads inoperable.



Lost and Found

Butler Junior High School

The lost and found area had all items removed from the previous week. This aligns with the current policy.

Areas for Improvement

Brook Forrest Elementary

- Physical distancing adhered to during the transition time, specifically while outside and entering the building.

Butler Junior High School



- Physical distancing adhered to during the transition time, specifically while moving between classrooms.

Recommendations

1. Reinforce with staff the need for physical distancing and their respective roles in enforcing physical distancing with students.
2. Place waste receptacles outside of restrooms for paper-towels to be thrown in.

Updates

- COVID-19 testing being performed at both schools and process for testing first responders in the community has been developed.