



COVID-19 MONITORING PROGRAM

Weekly Report 11



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Purpose

Each week, a monitor is on-site at two Butler School District 53 schools, Brook Forest Elementary and Butler Junior High School. The purpose of the monitoring visits is to observe compliance with the most current COVID-19 pandemic guidance. Weekly, observations will be recorded in this report and supplemented with survey responses provided by parents and staff. The monitor works with the administration to identify varying times to visit the school each week to ensure monitoring encapsulates observations from different school day components.

The monitoring program aims to keep students and staff safe in the modified school environment and protect the broader community. The report provides the administration with the ability to make informed decisions and amend actions to maintain a safe learning environment.

Week of November 13, 2020 Summary

Report Date	11/13/2020
Observer	Keith Ponce
Schools Observed	Brook Forest Elementary – 11/10/2020 Butler Junior High School – 11/10/2020

For the eleventh week of the monitoring program, the monitor focused on school departure, room cleaning supplies, and after-hours cleaning of the facilities. The monitor additionally followed up with administration and the school nurse at Butler Junior High to discuss this week's observations and from previous weeks. The monitor also discussed the CLIA training with the nurses, and the school nurse reported that all nurses had completed training.

In both schools, the monitor saw physical distancing broken during the departure time. At both schools, the monitor saw students breaking physical distancing when exiting classrooms, in the hallways, outside of the building, and on the school buses.

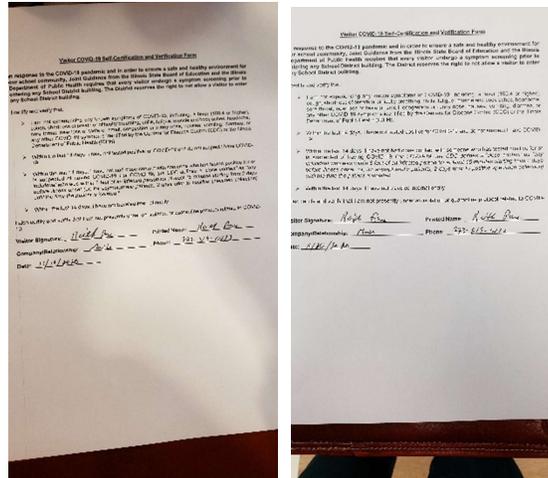
During the departure time, the monitor observed staff cleaning the hallways, specifically spraying and wiping down hard surfaces at both schools. The monitor observed after-hours cleaning and saw the staff mopping, dusting, and wiping down contact surfaces with disinfectant. At the Junior High, the monitor observed one staff member not wearing a mask and another staff member with a mask on but below their chin. Upon leaving the building, both staff members had masks on appropriately. At the Elementary School, one staff member was observed to have their mask on below their nose but was secured correctly when the monitor left the building. The monitor discussed the cleaning process with staff at both facilities, and they exhibited through knowledge of the process and supplies.

During the rounding of classrooms, the monitor observed multiple disinfectant wipe containers that were low and one that was empty. All other supplies were adequately full and ready for use.

COVID-19 Self-Certification and Verification Form

Brook Forest Elementary & Butler Junior High School

Both schools requested the monitor sign the "Visitor COVID-19 Self-Certification and Verification Form" as well as a visitor log form. The schools continue to provide the form to all visitors.



Nurse and COVID-19 Updates

Brook Forest Elementary & Butler Junior High School

The monitor spoke to the nurse at the Junior High. There were no concerns expressed, and both nurses stated operations had been normal. The monitor and nurse discussed the recent CLIA training. Both have completed the CLIA training.

Classroom and Hallway

Brook Forest Elementary

The monitor observed filled hand sanitizer in the hallways and classrooms. The monitor checked six (6) hand sanitizers. All were functional. The nonfunctioning unit from the previous week was operable during the observation time.

Disinfectant and hand sanitizing supplies were observed in all rooms inspected and were full but low, specifically the disinfectant wipes.



Butler Junior High School

The classrooms appeared clean, and the monitor observed filled hand sanitizer in the classrooms and the hallways. The monitor checked seven (7) hand sanitizers and all were filled and operable. Hand

sanitizer units were observed throughout the facility, including outside classrooms, in stairwells, and hallways.

The monitor found disinfectant and sanitation supplies stored in an organized manner in all classrooms and the gym and eating areas. One of the disinfectant containers in the gym/lunchroom was empty, and multiple classrooms had a low supply of wipes.



Departure

Brook Forest Elementary and Butler Junior High School

During the observation time, the monitor observed the departure at both schools. Students at both schools broke physical distancing while exiting the classrooms, in the hallways, outside, and on the school buses. This observation was consistent with the previous observation of both school departures.

Hallways

Brook Forest Elementary and Butler Junior High School

The hallways were clear, and signage was present directing students and staff on the flow of traffic. The observer noticed the damaged signage from the previous week was fixed. The monitor observed staff adhering to the signage and following the traffic flow; however, the students did not adhere to this during the departure time.

Staff were observed cleaning hard surfaces in the hallways, specifically spraying and wiping down lockers, door handles, and hard surfaces that could be touched.

Restroom

Brook Forest Elementary

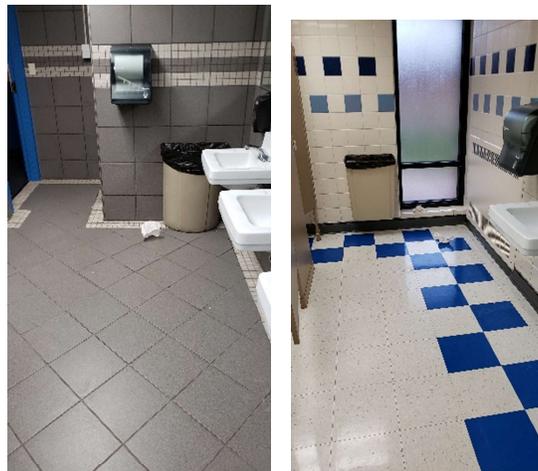
One (1) of the three (3) restrooms appeared clean. All had running water and functional soap and hand sanitizer dispensers. Two restrooms had garbage on the floor.



All water fountains were disabled, except for water bottle fill stations.

Butler Junior High School

Two (2) of the three (3) restrooms appeared clean. All restrooms observed had running water, soap, and a way for students to dry their hands.



All water fountains were disabled, except for the water bottle fill stations. The fountain locks were all secure, rendering the fountain heads inoperable.

[Lost and Found](#)

Butler Junior High School

The lost and found area had all items removed from the previous week, which aligns with the current policy.



Areas for Improvement

Brook Forrest Elementary

- Physical distancing adhered to during the departure time and on the school buses.

Butler Junior High School

- Physical distancing adhered to during the departure time and on the school buses.

Brook Forrest Elementary and Butler Junior High School

- Afterhours cleaning staff to enter the building with masks and to keep them on while around others.

Recommendations

1. Create a procedure for the departure of students that provides for physical distancing in all locations.
2. Place staff at key locations to ensure physical distancing is adhered to by students.
3. Develop a method of ensuring disinfectant wipes are regularly checked for adequate supply and that they are not dry.

Updates

- Nurses completed CLIA training for COVID-19 testing.
- Afterhours cleaning utilizing new equipment for sanitizing rooms.