



# COVID-19 MONITORING PROGRAM

Weekly Report 16



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## Purpose

Each week, a monitor is on-site at two Butler School District 53 schools, Brook Forest Elementary and Butler Junior High School. The purpose of the monitoring visits is to observe compliance with the most current COVID-19 pandemic guidance. Weekly, observations will be recorded in this report and supplemented with survey responses provided by parents and staff. The monitor works with the administration to identify varying times to visit the school each week to ensure monitoring encapsulates observations from different school day components.

The monitoring program aims to keep students and staff safe in the modified school environment and protect the broader community. The report provides the administration with the ability to make informed decisions and amend actions to maintain a safe learning environment.

## Week of December 18, 2020 Summary

<b>Report Date</b>	<b>12/18/2020</b>
<b>Observer</b>	Keith Ponce
<b>Schools Observed</b>	Brook Forest Elementary – 12/15/2020 Butler Junior High School – 12/15/2020

For the sixteenth week of the monitoring program, the monitor focused on the lunch period, student transition, and physical distancing practices. The monitor additionally followed up with the school nurses to discuss processes. The nurses stated that COVID-19 testing is going well, and they have established a process for testing staff and any outside first responders that desire to be tested.

During the observation time, physical distancing was broken multiple times by students during the transition period in the hallways and when outside. The monitor did not observe any staff members directing students to leave the classrooms, as was observed the previous week. The monitor also observed a staff member in the hallway instructing students to distance themselves from each other; however, they did not listen to the teacher. Groups of students also walked close together in the hallways during the transition time. Once students reached a classroom or lunch area, physical distancing was resumed.

The monitor checked twelve (12) hand sanitizing units, and two (2) were broken. Cleaning supplies were present and organized throughout both facilities; however, some areas were low on disinfectant wipes and cleaning spray. The monitor observed students at the Junior High wiping down desks before leaving the classrooms and when entering a classroom.

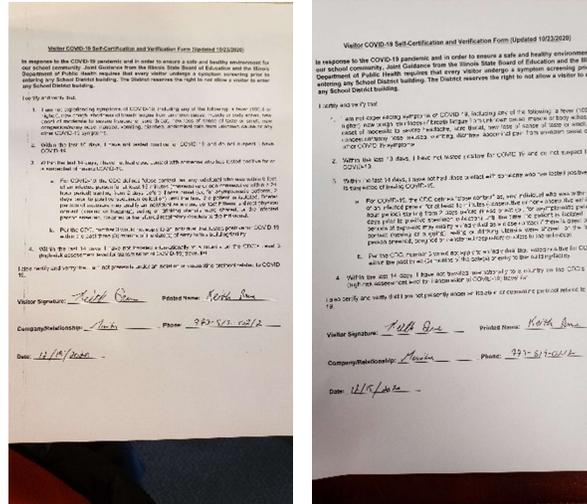
## COVID-19 Self-Certification and Verification Form

### *Brook Forest Elementary & Butler Junior High School*

Both schools requested the monitor sign the "Visitor COVID-19 Self-Certification and Verification Form" as well as a visitor log form. The schools continue to provide the form to all visitors.



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## Nurse and COVID-19 Updates

### Brook Forest Elementary & Butler Junior High School

The monitor spoke to the nurse at the Junior High and Elementary School and discussed current COVID testing. The nurses stated that they worked out the COVID-19 testing process, and staff members utilized the on-site testing. Overall, the on-site testing process is going well. The nurse at the Elementary School stated that families had begun taking test kits. The nurse also informed the monitor that the Elementary school is designated as the primary location where COVID-19 testing would occur for first responders if any chose to come for testing.

## Room Transition

### Brook Forest Elementary and Butler Junior High School

The monitor observed transition times at both schools, and at both schools, students broke physical distancing. At the Elementary schools, students broke physical distancing while outside, entering the building, in the hallways, and when returning to classrooms. At the Junior High, students broke physical distancing while exiting classrooms, in the hallways, and entering classrooms. The previous week, the monitor observed staff members spacing students out when leaving the classrooms; however, this did not occur this week. The monitor did observe one staff member reminding students to distance themselves in the hallways; however, the students did not physically distance themselves after being told to do so. During all the incidents of broken physical distancing, all individuals were properly masked.

Students and staff were observed not wearing masks during the lunch period. Students remained distanced during lunch; however, staff in the Elementary School break room broke physical distancing while unmasked for lunch.

## Physical Distancing

### Butler Junior High School

The monitor observed students breaking physical distancing and congregating in small groups in the hallways. A staff member instructed students to physically distance; however, the students did not do as instructed.

*Brook Forest Elementary School*

The monitor observed several instances of students and staff breaking physical distancing during the observation time. Students assembled in small groups outside, and during the observation time, the staff members did not break up closely congregating students.

**Cleaning Supplies**

*Brook Forest Elementary and Butler Junior High School*

During the observation time, the monitor inspected cleaning supplies in the lunch area, classrooms, gyms, and hallways. All areas inspected had adequate supplies; however, some areas were low on cleaning wipes and disinfectant spray.

**General Cleanliness**

*Brook Forest Elementary and Butler Junior High School*

The monitor saw janitorial staff at both schools cleaning hard surfaces throughout the facilities, which included wiping down lockers, door handles, and other contact surfaces. For the past few weeks, the monitor recognized that the staff has diligently replaced any damaged safety signage.

The monitor checked twelve (12) hand sanitizing units in total, and two (2) no longer dispensed hand sanitizer.

**Restroom**

*Brook Forest Elementary*

Three (3) of the three (3) restrooms had hand towels on the floor. All had running water and functional soap and hand sanitizer dispensers. One restroom had garbage on the floor; this was due to students using paper towels to open the door.

All water fountains were disabled, except for water bottle fill stations.



*Butler Junior High School*



One (1) of the two (2) restrooms appeared clean, and another restroom was out of order during the observation time. The one restroom had hand towels on the floor. All restrooms observed had running water, soap, and a way for students to dry their hands.

All water fountains were disabled, except for the water bottle fill stations. The fountain locks were all secure, rendering the fountain heads inoperable.

### Lost and Found

*Butler Junior High School and Brook Forest Elementary School*

The lost and found area had all items removed from the previous week, which aligns with the current policy.

### Classroom

*Butler Junior High School*

The monitor observed e-learning in two (2) different classrooms at the Junior High. There appeared to be no issues with the connectivity, equipment, or sound during the observation time.

### Areas for Improvement

*Brook Forrest Elementary and Butler Junior High School*

- Staff members should enforce physical distancing and remind students to adhere to current guidelines.

### Recommendations

1. Better enforcement by the staff of physical distancing during transition times.
2. Place staff in hallways to ensure students adhere to physical distancing.
3. Place waste receptacles by doors in restrooms for hand towel disposal.
4. Remind staff to wear masks while in the hallways.
5. Staff maintain physical distancing during lunch break.