



COVID-19 MONITORING PROGRAM

Weekly Report 10



Contents

Purpose.....	2
Week of November 6, 2020 Summary.....	2
COVID-19 Self-Certification and Verification Form.....	2
Nurse and COVID-19 Updates.....	3
Classroom and Hallway.....	3
Hand Hygiene	4
Remote Learning.....	4
Hallways	4
Restroom.....	5
Lost and Found.....	6
Areas for Improvement.....	6
Recommendations	6



Purpose

Each week, a monitor is on-site at two Butler School District 53 schools, Brook Forest Elementary and Butler Junior High School. The purpose of the monitoring visits is to observe compliance with the most current COVID-19 pandemic guidance. Weekly, observations will be recorded in this report and supplemented with survey responses provided by parents and staff. The monitor works with the administration to identify varying times to visit the school each week to ensure monitoring encapsulates observations from different school day components.

The monitoring program aims to keep students and staff safe in the modified school environment and protect the broader community. The report provides the administration with the ability to make informed decisions and amend actions to maintain a safe learning environment.

Week of November 6, 2020 Summary

Report Date	11/06/2020
Observer	Keith Ponce
Schools Observed	Brook Forest Elementary – 11/2/2020 Butler Junior High School – 11/2/2020

For the tenth week of the monitoring program, the monitor focused on the classroom physical distancing, e-learning, hand hygiene, and cleanliness of the facility. The monitor additionally followed up with administration and the school nurses at both schools to discuss this week's and previous weeks' observations. The monitor observed both schools adhering to current guidelines and policies for cleaning and disinfecting. The monitor observed remote learning successfully occurring at both schools, and students attending school in-person appeared to be engaged and following the lesson plans. The monitor observed remote learning in eight (8) different classrooms and found remote learning to occur with no connectivity issues.

In both schools, physical distancing occurred while students were in the classrooms. The monitor saw one instance in which five (5) students were in close contact around a desk with a staff member at the Junior High. All staff members observed were practicing physical distancing while in the hallways and gym areas. As with previous weeks, the monitor observed physical distancing broken when students entered the building from outside; however, once the students entered the classroom, physical distancing was resumed.

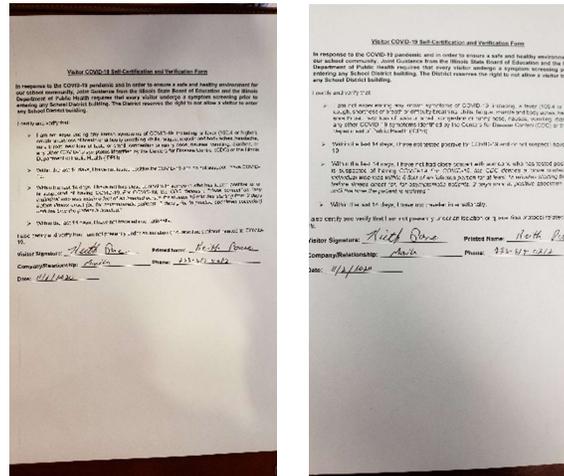
The monitor observed students wiping down desks and utilizing hand sanitizer at both schools. The monitor heard staff reminding students to use hand sanitizer at the elementary school when they entered a classroom. There were twelve (12) hand sanitizers checked. Of the twelve (12), one (1) at the Elementary School did not work. The monitor alerted the staff of the broken hand sanitizer dispenser.

Concerning cleanliness and disinfecting, the monitor observed staff cleaning the hallways and hard surfaces at both schools. Both schools did have trash on the floor of the bathrooms. Cleaning supplies were readily available and organized in all classrooms, gyms, and eating areas.

COVID-19 Self-Certification and Verification Form

Brook Forest Elementary & Butler Junior High School

Both schools requested the monitor sign the “Visitor COVID-19 Self-Certification and Verification Form” as well as a visitor log form. The schools continue to provide the form to all visitors.



Nurse and COVID-19 Updates *Brook Forest Elementary & Butler Junior High School*

The monitor spoke to the nurse at both schools. Both nurses informed the monitor that there were incidents of symptomatic individuals. Both nurses informed the monitor of the steps taken, including a letter sent to parents. The nurses told the monitor that contact tracing occurred and that they continue to monitor the individuals. **All steps taken were in line with policies and procedures from the Local Health Department, ISBE, and IDPH.**

Both schools now have set up cots.



Classroom and Hallway *Brook Forest Elementary*

The monitor checked six (6) hand sanitizers, and one (1) did not function. The monitor and a staff member attempted to use the unit, and neither received hand sanitizer from the unit. The monitor saw students using hand sanitizer in the classrooms and heard staff instructing students to use the hand sanitizer.



The monitor observed disinfectant and cleaning supplies in all rooms. All products appeared filled and organized.

Butler Junior High School

The classrooms appeared clean, and the monitor observed filled hand sanitizer in the classrooms and the hallways. The monitor checked six (6) hand sanitizers and all were filled and operable.

The monitor observed five (5) students and a staff member in a classroom breaking physical distancing. The monitor observed the classroom twice during the observation time, and both times, the students and staff members broke the six feet physical distancing guidelines.

The monitor found disinfectant and sanitation supplies stored in an organized manner in all classrooms, the gym, and eating areas.

Hand Hygiene

Brook Forest Elementary and Butler Junior High School

During the observation time, the monitor observed students and staff utilizing hand sanitizer and performing hand hygiene. **The monitor heard staff reminding students to practice hand hygiene, which is an improvement from the previous week when the monitor observed no hand hygiene is performed.**

Remote Learning

Brook Forest Elementary

Remote learning was observed in five (5) classrooms and appeared to be functioning well with no connectivity, audio, or equipment issues.

Butler Junior High School

Remote learning was observed in five (5) classrooms and appeared to be functioning well with no connectivity, audio, or equipment issues.

Hallways

Brook Forest Elementary and Butler Junior High School

At the Junior High, physical distancing was maintained in the hallways by both staff and students. Staff were observed at both schools cleaning hard surfaces in the hallways and throughout the building cleaning.

At the Elementary School, students broke physical distancing during the transition from outside to inside the building but quickly resumed physical distancing once they were in the classroom. Staff reminded students to practice hand hygiene when they entered from outside but did not remind students to practice physical distancing.

At both schools, some signage on the floor to show traffic flow was damaged.



Restroom

Brook Forest Elementary

One (1) of the two (2) restrooms appeared clean; however, all had running water and functional soap and hand sanitizer dispensers. One restroom had hand towels on the floor.

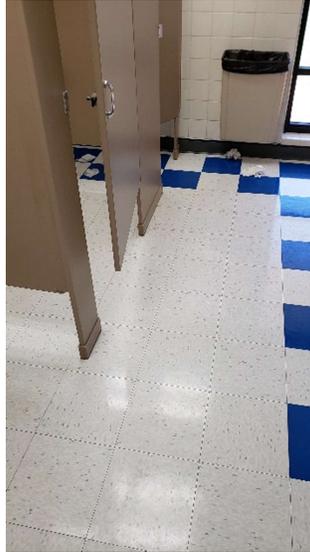
All water fountains were disabled, except for water bottle fill stations.



Butler Junior High School

Two (2) of the three (3) restrooms appeared clean; however, all restrooms observed had running water, soap, and a way for students to dry their hands.

All water fountains were disabled, except for the water bottle fill stations. The fountain locks were all secure, rendering the fountain heads inoperable.



Lost and Found

Butler Junior High School

The lost and found area had all items removed from the previous week, which aligns with the current policy.

Areas for Improvement

Brook Forrest Elementary

- Continued encouragement for staff to enforce physical distancing throughout the school period, including hallway transitions.

Butler Junior High School

- Maintain physical distancing at all times and limit close contact with students in the classroom.

Brook Forrest Elementary and Butler Junior High School

- Education to staff, students, and parents on when to stay home when symptomatic.

Recommendations

1. More frequent rounding for bathroom cleaning during the day at both schools.
2. Develop preventative maintenance program for floor signage to replace damaged signs. Consider additional signs on the walls given floor signage will continually be damaged by normal wear and tear.
3. Better enforcement of physical distancing during transition times for students.
4. Schedule preventative maintenance for hand sanitizers to ensure they are operable and full.
5. Continue to follow local health department, ISBE, IDPH, and CDC guidelines.



COVID-19 MONITORING PROGRAM
Weekly Monitoring Report 10