



COVID-19 MONITORING PROGRAM

Weekly Report 6



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Purpose

Each week, a monitor is on-site at two Butler School District 53 schools, Brook Forest Elementary and Butler Junior High School. The purpose of the monitoring visits is to observe compliance with the most current COVID-19 pandemic guidance. Weekly, observations will be recorded in this report and starting in the second week, supplemented with survey responses provided by parents and staff. The monitor works with the administration to identify varying times to visit the school each week to ensure monitoring encapsulates observations from different school day components.

The monitoring program aims to keep students and staff safe in the modified school environment and protect the broader community. The report provides the administration with the ability to make informed decisions and amend actions to maintain a safe learning environment.

Week of October 9, 2020 Summary

Report Date	10/9/2020
Observer	Keith Ponce
Schools Observed	Brook Forest Elementary – 10/06/2020 Butler Junior High School – 10/06/2020

For the sixth week of the monitoring program, the monitor focused observations on the arrival of students, physical distancing during room changes, classroom observations, classroom cleaning, and disinfectant supply availability. The monitor additionally followed up with the administration and the school nurses at both schools to discuss this week's observations and previous weeks. The monitor observed both schools adhering to current guidelines and policies for cleaning, disinfecting, and maintaining physical distancing. The monitor observed remote learning successfully occurring at both schools. The monitor observed remote learning in nine (9) different classrooms and found remote learning to occur with no connectivity issues.

The monitor observed staff members cleaning hard surfaces and performing other janitorial duties. The monitor observed continual cleaning throughout the observation time by staff. Cleaning included door handles, lockers, bathrooms, and all hard surfaces that could be touched by staff or students. A noted improvement from previous weeks was the structured placement of cleaning supplies in all rooms observed at both schools. **The monitor found cleaning supplies present, organized, and available in all rooms and fully stocked for use.**

In both schools, physical distancing occurred in the classrooms and for the majority of the observation period. For the entirety of the observation period, students were properly masked and at no time were more than fifty (50) persons observed in a single space at a time. **On several occasions, the monitor observed staff instructing students to maintain physical distancing in the hallway, and students adhering to the physical distancing directive.** Students were physically distanced on the buses and once they were off the bus; however, the students broke physical distancing when they exited. The monitor also observed students in the back hallway of the gymnasium at the Junior High School congregating in small groups during the morning arrival time. The monitor observed staff at the Junior High School breaking physical distancing in the break/lunchroom. At all times, the teachers remained masked.

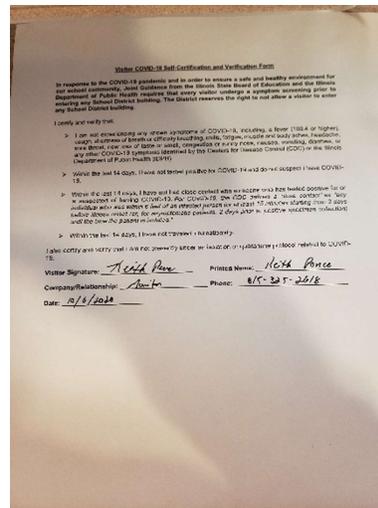
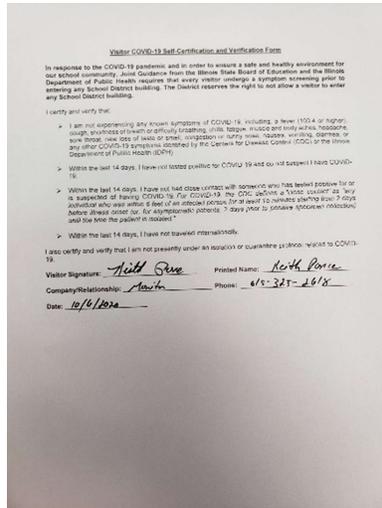


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All restrooms appeared clean, the soap and hand sanitizer dispensers at both schools were functional and filled, and there was running water from the sinks. Three (3) bathrooms at both Butler Junior High and Brook Forest Elementary were selected randomly and inspected, and no deficits were observed.

COVID-19 Self-Certification and Verification Form Brook Forest Elementary & Butler Junior High School

Both schools requested the monitor sign the "Visitor COVID-19 Self-Certification and Verification Form" as well as a visitor log form. The schools continue to provide the form to all visitors.



Nurse and Isolation Area

Brook Forest Elementary & Butler Junior High School

The monitor spoke to the nurse at both schools. **Both nurses informed the monitor that to-date, no cases (of COVID-19) have occurred. The School nurse at Brook Forest Elementary School informed the monitor that pulse oximeters were being ordered and would be used at both schools.**

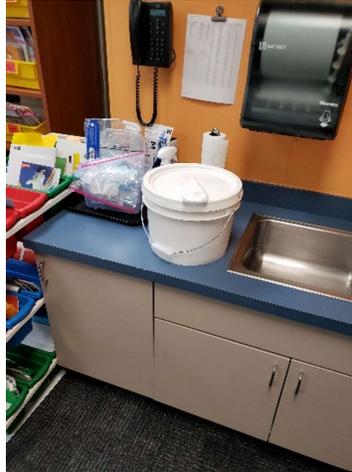
Both nurses reported that the cots had arrived; however, one was damaged and needed to be sent back. Brook Forest Elementary currently has the functional cot, and the isolation room was being prepared when the monitor was at the school. The Brook Forest Elementary isolation space was unoccupied and appeared clean. The Butler Junior High isolation space was unoccupied and appeared clean.

Classroom

Brook Forest Elementary

The monitor observed filled hand sanitizer in the classrooms and the hallways. The monitor checked four (4) hand sanitizers and all were filled and operable and present throughout the school. The students all kept their bookbags by their desks. Additionally, all classrooms had grids that supported maintaining physical distancing. No physical distancing was broken while the monitor was present, and both students and staff properly wore masks.

Disinfectant and hand sanitizing supplies were observed in all rooms and were full. The organization of supplies in the rooms was orderly.



Butler Junior High School

The classrooms appeared clean, and the monitor observed filled hand sanitizer throughout the facility, including in the classrooms, stairwells, and hallways. The monitor checked five (5) hand sanitizers and all were filled and operable. The monitor observed both students and staff utilizing the hand sanitizer units during the observation time.

Students sat physically distanced in all observed classrooms, and both staff and students remained masked and adhered to physical distancing during the observation period.

The monitor found disinfectant and sanitation supplies stored in an organized manner in classrooms.





Remote Learning

Brook Forest Elementary

The monitor observed teachers engaging remote learners in addition to students in the classroom. The monitor observed five (5) classrooms to see the functionality of the equipment. In all five (5) classrooms, audio, equipment, and connectivity appeared to work.

Butler Junior High School

Remote learning was observed in four (4) classrooms and appeared to be functioning well with no connectivity, audio, or equipment issues.

Arrival

Brook Forest Elementary and

The monitor observed students physically distanced and properly masked when arriving on the school bus. The students did break physical distancing when exiting the bus; however, the students remained masked and resumed physically distancing themselves once they were off the bus.

When the students sat in the lunchroom for the start of the school day, they sat properly distanced and masked. There was viable signage to support physical distancing in the lunchroom where students gathered during the arrival time. Staff closely monitored and enforced physical distancing, and students adhered to the signage on the tables.



Butler Junior High School

The monitor observed students physically distanced and properly masked when arriving on the school bus. The students did break physical distancing when exiting the bus; however, the students remained masked and resumed physically distancing themselves once they were off the bus.

Once the students entered the gymnasium during morning arrival, the monitor observed multiple groups of students congregating in the back hallway of the gymnasium, particularly in spots out of eyesight of the staff.

Hallways

Brook Forest Elementary and Butler Junior High School

At both schools, staff adhered to physical distancing when in the hallways. In the hallways at Butler Junior High School, students did break physical distancing when entering the building and traversing to classrooms; however, staff reminded students to maintain physical distancing.

The monitor observed staff at both schools spraying down the hallways and wiping down hard surfaces throughout the observation period.

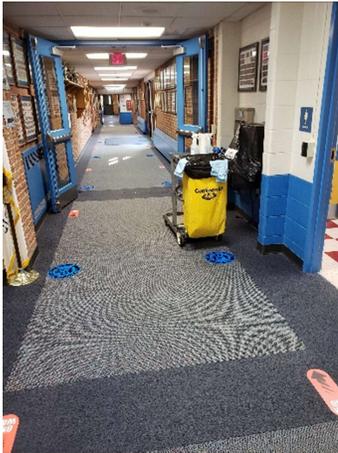
The monitor observed age-appropriate signage throughout both facilities and staff reminding students to sanitize their hands.



There were two hallways at the elementary school that did not have any physical distancing markers on the ground or indicating which direction traffic should flow. These were inconsistent with other hallways in the elementary school that did have floor signage.



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Elementary school hallway



Elementary school hallway



Restroom

Brook Forest Elementary

All three (3) restrooms appeared clean with running water and full and functional soap and hand sanitizer dispensers.

All water fountains are disabled, except for water bottle fill stations.



Butler Junior High School

The restrooms appeared clean. All restrooms observed had running water, soap, and a way for students to dry their hands.

The water fountains at both schools remain marked "Out of Order" around the drinking fountain with the water bottle space open and operable.





Areas for Improvement

Brook Forrest Elementary

- Labeling all hallways with physical distancing and direction of “traffic flow.”

Butler Junior High School

- Enforcement of physical distancing when students are arriving and assembling in the back hallway of the gymnasium.

Brook Forrest Elementary and Butler Junior High School

- Enforcement of physical distancing when students are offloading from buses.
- Ensure staff can maintain physical distancing while in the break/lunchroom.

Recommendations

1. Prepare isolation space at Junior High when the new cot arrives.
2. Install foot traffic markers in all hallways at Elementary school for consistency throughout the school.
3. Position staff outside when students are offloading from buses to ensure physical distancing is maintained.
4. Position staff inside the building when students arrive to prevent groups from forming and breaking physical distancing policies. Especially, focus on having staff enforce physical distancing in the gymnasium hallway at the Junior High.